

GENERAL STYLE GUIDE FOR LUCAS CONTRIBUTIONS

The EHA welcomes articles for publication in LUCAS which is published twice yearly in June and December. It will be of great assistance to the production of Lucas if the articles conform to this general style guide.

The **deadline** for the June issue is 1 March and for the December issue 1 October. Articles should be submitted to the secretaryeha@gmail.com and their receipt will be acknowledged.

The length of articles should be 4,000–8,000 words although longer articles will be considered.

Articles should be submitted as a **Microsoft Word or an RTF file** with minimal formatting.

Photographs and Illustrations should be sent as separate (not embedded) 300dpi resolution JPEG files. The desired location in the text of the photographs or illustrations should be clearly indicated.

Referencing and Footnotes are to be in accord with the modified Chicago referencing approach as follows:

The style guide on the following page is adapted from <https://guides.lib.monash.edu/citing-referencing/chicago> where further guidance is available.

Example in-text citation of a book using Chicago Referencing Style

This example of in-text citation demonstrates the correct format for Chicago referencing.¹ In-text citation "acknowledges the work of others".²

A superscript number indicates the in-text citation, which corresponds to the same number in the footnotes at the bottom of the page.

The superscript number for a footnote appears after punctuation (including full stops, bracket and commas).

The first citation of a source is written in full.

1 Margherita Letizia, *Example Footnote in the Chicago Style* (Melbourne: Monash University, 2016), 13.

2 Letizia, *Example Footnote*, 14

Subsequent citations of the same source are abbreviated.